Texas A&M University
West Campus Business Library

Citation Guide for Business Students

APA Style

Updated September 2014
# Citation Guide for Business Students

## APA Style

### Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Table of Contents</td>
<td>i</td>
</tr>
<tr>
<td>Acknowledgements</td>
<td>x</td>
</tr>
<tr>
<td><strong>A. Introduction</strong></td>
<td></td>
</tr>
<tr>
<td>1. About this Guide</td>
<td>1</td>
</tr>
<tr>
<td>2. Purpose of Citations</td>
<td>1</td>
</tr>
<tr>
<td>3. What to Cite</td>
<td>1</td>
</tr>
<tr>
<td>4. Types of Citations</td>
<td>1</td>
</tr>
<tr>
<td>5. In-Text Citation Rules</td>
<td>2</td>
</tr>
<tr>
<td>6. Reference List Rules (General)</td>
<td>4</td>
</tr>
<tr>
<td><strong>B. Examples of Reference List Citations</strong></td>
<td></td>
</tr>
<tr>
<td>1. Advertisements</td>
<td>7</td>
</tr>
<tr>
<td>a. Newspaper, Magazine, etc. Advertisements</td>
<td></td>
</tr>
<tr>
<td>b. Television Advertisements</td>
<td></td>
</tr>
<tr>
<td>2. Analyst Reports</td>
<td>7</td>
</tr>
<tr>
<td>a. Signed</td>
<td></td>
</tr>
<tr>
<td>b. Un-Signed</td>
<td></td>
</tr>
<tr>
<td>3. Annual Reports</td>
<td>7</td>
</tr>
<tr>
<td>a. Printed</td>
<td></td>
</tr>
<tr>
<td>b. Online</td>
<td></td>
</tr>
<tr>
<td>4. Articles</td>
<td>8</td>
</tr>
<tr>
<td>a. Article in Journal</td>
<td></td>
</tr>
<tr>
<td>b. Article in Magazine</td>
<td></td>
</tr>
<tr>
<td>c. Article in Newspaper</td>
<td></td>
</tr>
<tr>
<td>d. Article with DOI</td>
<td></td>
</tr>
<tr>
<td>e. Article without DOI</td>
<td></td>
</tr>
<tr>
<td>5. Blogs</td>
<td>9</td>
</tr>
<tr>
<td>6. Books</td>
<td>9</td>
</tr>
<tr>
<td>a. Single Author</td>
<td></td>
</tr>
<tr>
<td>b. Two Authors</td>
<td></td>
</tr>
<tr>
<td>c. Three to Six Authors</td>
<td></td>
</tr>
<tr>
<td>d. More Than Six Authors</td>
<td></td>
</tr>
<tr>
<td>e. Editor or Compiler as Author</td>
<td></td>
</tr>
<tr>
<td>f. Edition Other Than First</td>
<td></td>
</tr>
</tbody>
</table>
Citation Guide for Business Students
APA Style

g. No Author
h. Multivolume Works
i. Chapters or Other Titled Parts of a Book
j. Online Books

7. Case Study ................................................................. 10

8. Conference Papers / Proceedings ...................................... 10
   a. Conference Paper in Proceedings
   b. Proceeding

9. Databases ................................................................. 11

10. Electronic Mail .......................................................... 11

11. Films / Movies ............................................................ 11
    a. Basic Format
    b. International or National Motion Picture Release
    c. Limited Availability Motion Picture / Video Release
    d. Television Broadcast
    e. Television Series
    f. Television Series Episode

12. Focus Group Research ................................................ 12

13. Government Documents ................................................ 12

14. Interviews .............................................................. 12
    a. In-Person
    b. Phone

15. Legal Cases ............................................................. 13
    a. U.S. Supreme Court Decisions
    b. Lower Federal Court Decisions
    c. Federal Statute
    d. Congressional Hearing
    e. Congressional Bill or Resolution

16. Observational Research ................................................ 14

17. Patent ........................................................................ 14

18. Podcast (Webcast) ...................................................... 15

19. Press Release ............................................................ 15
Citation Guide for Business Students
APA Style

a. Print
b. On the Web

20. SEC Filing ................................................................. 16
21. Survey Research ....................................................... 16
22. Video Webcast ........................................................ 16
23. Web Site / Web Page .................................................. 17
24. Working Papers ....................................................... 17
   a. Print
   b. Online

C. Examples from Primary Subscribed & Access-Free Library Databases

1. ABI/Inform Complete ............................................... 18
2. ABI/Inform Trade & Industry ...................................... 18
3. Academic Search Complete ...................................... 18
4. Academy of Management Proceedings ...................... 18
5. Accounting & Tax ................................................... 18
6. Accounting Research Manager (ARM) ....................... 18
7. ACM Digital Library ............................................... 19
8. Ad$spender .......................................................... 19
10. African Development Indicators ............................... 20
11. American City Business Journals ............................. 20
12. American Factfinder ............................................... 20
14. Associations Unlimited ........................................... 20

iii
### Citation Guide for Business Students

**APA Style**

<table>
<thead>
<tr>
<th>Number</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>Balance of Payment Statistics</td>
<td>20</td>
</tr>
<tr>
<td>16</td>
<td>BizMiner</td>
<td>21</td>
</tr>
<tr>
<td>17</td>
<td>Bloomberg</td>
<td>21</td>
</tr>
<tr>
<td>18</td>
<td>Business Analyst Online</td>
<td>21</td>
</tr>
<tr>
<td>19</td>
<td>Business Monitor Online</td>
<td>21</td>
</tr>
<tr>
<td>20</td>
<td>Business Source Complete</td>
<td>21</td>
</tr>
<tr>
<td>21</td>
<td>BusinessWeek Digital Archive</td>
<td>22</td>
</tr>
<tr>
<td>22</td>
<td>Canadian Intellectual Property Office</td>
<td>22</td>
</tr>
<tr>
<td>23</td>
<td>Capital Changes Reporter</td>
<td>22</td>
</tr>
<tr>
<td>24</td>
<td>Census of Agriculture</td>
<td>23</td>
</tr>
<tr>
<td>25</td>
<td>Chicago Fed Letter</td>
<td>23</td>
</tr>
<tr>
<td>26</td>
<td>China Data Online</td>
<td>23</td>
</tr>
<tr>
<td>27</td>
<td>Communication &amp; Mass Media</td>
<td>23</td>
</tr>
<tr>
<td>28</td>
<td>Communication Source</td>
<td>23</td>
</tr>
<tr>
<td>29</td>
<td>Compact D SEC / Global Researcher SEC</td>
<td>23</td>
</tr>
<tr>
<td>30</td>
<td>Compact D Worldscope / Global Researcher Worldscope</td>
<td>23</td>
</tr>
<tr>
<td>31</td>
<td>Computer &amp; Info Systems</td>
<td>24</td>
</tr>
<tr>
<td>32</td>
<td>Computer Source</td>
<td>24</td>
</tr>
<tr>
<td>33</td>
<td>Conference Board Research</td>
<td>24</td>
</tr>
<tr>
<td>34</td>
<td>Corporate Affiliations</td>
<td>24</td>
</tr>
<tr>
<td>35</td>
<td>Datastream</td>
<td>24</td>
</tr>
<tr>
<td>36</td>
<td>Derwent Innovations Index</td>
<td>24</td>
</tr>
<tr>
<td>37</td>
<td>Direction of Trade Statistics</td>
<td>25</td>
</tr>
</tbody>
</table>
Citation Guide for Business Students
APA Style

38. Doing Business .......................................................... 25

39. EconLit ................................................................. 25

40. Economic Census ..................................................... 25

41. Economist Intelligence Unit (EIU) ............................. 25

42. EDGAR Online ....................................................... 26

43. eMarketer ............................................................. 26

44. Entrepreneurial Studies Source ............................... 26

45. Entrepreneurship .................................................... 26

46. ERIC ....................................................................... 27

47. Factiva ................................................................... 27

48. FAOstat ................................................................. 27

49. Faulkner’s Advisory on Computer and Communications Technologies (FACCTS) .................................. 27
   a. Company Profile
   b. Company Timeline
   c. Market Report
   d. Technology Tutorial

50. Foundation Center ................................................... 28

51. FRED ................................................................. 28

52. Gale Business Insights ............................................. 28
   a. Company Profile
   b. Company SEC Filing
   c. Company Investment Report
   d. Industry Report
   e. Industry Market Share Listing

53. Gartner Research ..................................................... 29
   a. Hype Cycle Report
   b. Magic Quadrant Report
   c. General Report
| 54. Global Comms                          | 29 |
| 55. Global Development Indicators        | 29 |
| 56. Global Economic Monitor              | 30 |
| 57. Global Market Navigator              | 30 |
| 58. GMI Analyst                         | 30 |
| 59. Google Patents                       | 31 |
| 60. Google Scholar                       | 31 |
| 61. Government Finance Statistics        | 31 |
| 62. GuideStar                            | 32 |
| 63. Hoovers Premium                     | 32 |
| 64. Hospitality and Tourism Index        | 32 |
| 65. Human Resources Abstracts            | 32 |
| 66. IBISWorld                            | 32 |
| 67. IEEE Xplore                          | 33 |
| 68. Inflation Calculator                 | 33 |
| 69. International Abstracts in Operations Research | 33 |
| 70. International Central Bank List      | 33 |
| 71. International Financial Statistics   | 33 |
| 72. International Statistical Agencies List | 33 |
| 73. International Trade Statistics       | 34 |
| 74. Japan Patent Office                  | 34 |
| 75. Leadership Library                   | 34 |
76. Lexis-Nexis Academic .............................................. 34
77. Marquis’ Who’s Who .............................................. 34
78. Media Metrix .......................................................... 35
79. Mental Measurements Yearbook ................................. 35
80. Mergent Archives .................................................... 35
81. Mergent Manuals Online ........................................... 35
82. Mergent Online ....................................................... 36
  a. Company Report
  b. Industry Report
83. Mintel Reports ........................................................ 36
84. MintGlobal ........................................................... 36
  a. News
  b. Company Profile
  c. Market Research
  d. Director Profile
85. Morningstar Document Research ................................. 37
86. Morningstar .......................................................... 37
  a. Fund Report
  b. Stock Report
87. NAICS Code Search .............................................. 37
88. National Trade Databank .......................................... 38
89. NBCLearn ............................................................ 38
90. NBER Working Papers ............................................ 38
91. NetAdvantage ........................................................ 38
  a. Industry Report
  b. Stock Report
  c. Mutual Fund Report
92. New York Stock Exchange Fasts & Figures .................... 39
Citation Guide for Business Students
APA Style

93. OECD iLibrary ................................................................................. 39

94. Orbis .............................................................................................. 39
   a. Company Profile
   b. Peer Report
   c. Subsidiaries Report
   d. Institutional Shareholders Report
   e. Board Members & Officers Report

95. OxResearch ................................................................................... 40

96. Passport GMID ............................................................................... 40

97. Patent Full-Text & Image Database ............................................. 41

98. Plunkett Research Online ............................................................ 41
   a. Industry Trends Report
   b. Industry Statistics Report

99. PrivCo .......................................................................................... 41

100. ProductScan ................................................................................ 41

101. PsycArticles .................................................................................. 42

102. PsycBooks .................................................................................... 42

103. PsycInfo ....................................................................................... 42

104. Psychology and Behavioral Sciences ......................................... 42

105. ReferenceUSA ............................................................................... 42

106. The Region .................................................................................. 42

107. Regional Business News ............................................................. 42

108. RIA Checkpoint ........................................................................... 43

109. Risk Management Reference Center ......................................... 43

110. RKMA Publications .................................................................... 43

111. Safari Tech Books Online .......................................................... 43
112. SIC Code Search ......................................................... 44
113. Simmons OneView .................................................. 44
114. Small Business Reference Center ............................... 44
115. Southwest Economy ............................................... 44
117. SRDS Online .......................................................... 45
118. Statistical Abstract of the United States ..................... 45
119. Stratfor ................................................................. 45
120. Synthesis Digital Library of Engineering & Computer Science .. 45
121. Tax and Accounting Center (BNA Tax Management Portfolios) 46
122. Telecommunications and Data Communications Handbook … 46
123. ThomasNet ............................................................ 46
124. Thomson ONE ........................................................ 46
125. Trade Policy Reviews ............................................. 47
126. UNComtrade .......................................................... 47
127. United Nations Statistical Division ............................ 47
128. Universal Currency Converter ................................ 47
129. Uniworld Directories ............................................. 48
130. USA Trade Online ................................................... 48
131. USPTO Patent Reference Database ............................ 48
132. USPTO Trademark Reference Database ........................ 48
133. ValueLine ............................................................. 49
# Citation Guide for Business Students

## APA Style

<table>
<thead>
<tr>
<th>Number</th>
<th>Resource</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>134.</td>
<td>WestLawNext</td>
<td>49</td>
</tr>
<tr>
<td>135.</td>
<td>Wilson Business Full-Text</td>
<td>49</td>
</tr>
<tr>
<td>136.</td>
<td>World Bank Data Catalog</td>
<td>49</td>
</tr>
<tr>
<td>137.</td>
<td>World Development Indicators</td>
<td>49</td>
</tr>
<tr>
<td>138.</td>
<td>World Intellectual Property Organization</td>
<td>50</td>
</tr>
<tr>
<td>139.</td>
<td>World Stock &amp; Commodity Exchanges List</td>
<td>50</td>
</tr>
</tbody>
</table>

Reference List                                                                                                           | 51   |
Acknowledgements

This publication has drawn from many sources providing information on the APA Style. Please see the reference list at the end of this document for specific sources.

A special acknowledgement must be given to the Harvard Business School, from which the structure of this guide was borrowed.
A. Introduction

1. About this Guide

This Citation Guide is based on the Publication Manual of the American Psychological Association (APA) 6th Ed published 2010.

2. Purpose of Citations

Within the scholarly / academic environment, there are three primary reasons to include citations in your research papers:

- To give credit to the author(s) of the source materials you used when writing your research paper.
- To enable the readers of your research paper the ability to follow up on the source materials you used.
- To demonstrate that your research paper is well-researched.

“Failure to give credit to the words and ideas of an original author is plagiarism. Most people do not intend to commit plagiarism but may do so inadvertently because they are in a hurry or because of sloppy work habits.” (APA, 2001)

3. What to Cite

“You should cite all direct quotations, paraphrased factual statements, and borrowed ideas. The only items that do not need to be cited are facts that seem to be common knowledge, such as the date of the stock market crash. However, if you present facts in someone else’s words, you should cite the source of those words.” (HBS, 2007)

Every source cited in your text – and only those sources – are given in the Reference List.

4. Types of Citations

In APA style there are two types of citations that must be used in a research paper, each with its own syntax rules.

- The first type is the In-Text Citation (often called the parenthetical citation), which appears in the body of the paper where the material from the source is used. The citation information provided here is limited and leads the reader to the complete-citation found in the Reference List.

- The second type is the Reference List entry, which contains the complete citation for all sources used in the body of the paper.
5. In-Text Citation Rules

- **No Author** – If the author of the source is unknown, use the first few words of the Reference List entry (usually the title). For example: (“Study Finds,” 1992).

- **Three to Five Authors** – If there are 3-5 authors for the source, list all authors in the first Text Citation and use the lead-author *et al.* notation in all subsequent Text Citations. For example: (Andrews, Smith, Baker, Jones, & Charles, 2003) for first use; (Andrews *et al.*, 2003) all subsequent uses.

- **Six or more Authors** – If there are six or more authors use the lead-author *et al.* notation in all citations.

- **Corporate Author** – If the group is readily identifiable by its acronym, spell it out the first time and include the acronym in square-brackets, then use the acronym for all subsequent citations. For example: (National Science Foundation [NSF], 2005) for first use; (NSF, 2005) all subsequent uses.

- You must always provide page numbers for a citation after the use of quotations. For example: “… of the resulting study” (Smith, 2005, p. 13); or Smith found “… of the resulting study” (2005, p. 13).

- If the same resource is cited again in the same paragraph, the year may be omitted. For example: (Jones *et al.*, 2006, p. 67) and then (Jones *et al.*, p.68).

- When quoting electronic documents without page numbers, cite paragraph numbers (if given) after the the abbreviation *para.* For example: (Baker, 2006, para. 4). If there are no paragraph numbers in the document, cite the nearest preceding section heading and count the paragraphs from there. For example: (Baker, 2006, Analysis section, para. 7).

- Use an ampersand (&) in the Reference List and parenthetical citations only. Use the word “and” for an in-text reference. For example: “Blake and Fry (2001) explained…” or (Blake & Fry, 2001).

- If there are two or more citations that shorten to the same lead-author and date, give as many additional names as needed to identify them. For example: (Smith, Jones, *et al.*, 1999) and (Smith, Burt, *et al.*, 1999).
<table>
<thead>
<tr>
<th>Type of Citation</th>
<th>1st Citation in text</th>
<th>Subsequent citations in text</th>
<th>Parenthetical format, 1st citation in text</th>
<th>Parenthetical format, subsequent citations in text</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Authors</td>
<td>Smith, Jones, and Brown (2009)</td>
<td>Smith et al. (2009)</td>
<td>(Smith, Jones &amp; Brown, 2009)</td>
<td>(Smith et al., 2009)</td>
</tr>
<tr>
<td>5 Authors</td>
<td>Smith, Jones, Brown, Blue and Black (2011)</td>
<td>Smith et al. (2011)</td>
<td>(Smith, Jones, Brown, Blue &amp; Black, 2011)</td>
<td>(Smith et al., 2011)</td>
</tr>
<tr>
<td>&gt;5 Authors</td>
<td>Smith et al. (2012)</td>
<td>Smith et al. (2012)</td>
<td>(Smith et al., 2012)</td>
<td>(Smith et al., 2012)</td>
</tr>
</tbody>
</table>
6. Reference List Rules (General)

- Reference Lists use a hanging indent format.

- The following abbreviations are commonly used:
  - ed. (edition)
  - Rev. ed. (revised edition)
  - Ed. or Eds. (editor or editors)
  - n.d. (no date)
  - No. (number)
  - p. or pp. (page or pages)
  - Pt. (part)
  - Suppl. (supplement)
  - Tech. Rep. (technical report)
  - Trans. (translator(s))
  - Vol. (volume, as in Vol. 2)
  - vols. (volumes, as in vols. 1-4)

- List references in alphabetical order based on the first-author name. When there are multiple sources by the same author, list the references by date, with the most recent last. For example: Smith, M (2007)… comes before Smith, M (2008)...

  - If Smith has two publications in the same year, append a lowercase alphabetic character (starting with “a”) to the year. For Example: Smith, M (2008a)… followed by Smith, M (2008b)….

- Use prefixes if they are commonly part of the author’s surname. For example: de Chardin comes before Decker, and MacGill comes before McGill. However, do not use von as a prefix. For example: Helmholtz, H. F. von.

  - Disregard apostrophes, spaces, and capitals in alphabetizing references. For example: D’Arcy comes after Daagwood, and Decker comes after de Chardin.

  - Single author references come before references with multiple authors. For example: Walter, 2007 comes before Walter, et al. 2007.

  - Alphabetize corporate authors by the first significant word (e.g. skip A, An, The, etc.). Do not use the abbreviation of a corporate name for alphabetizing purposes.

- With two to seven authors, use an ampersand (&) before the last author. For example:
Citation Guide for Business Students
APA Style


• When there are eight or more authors, include the first six authors’ names, then insert three ellipsis points (…), and add the last author’s name. For example:


• If the reference list includes different authors with the same surname and first initial, the authors’ full first names may bw given in brackets. For example:

Author, A. [Alfonzo]. (2010)……
Author, A. [Alfred]. (2011)……

• If the author’s first name is hyphenated, retain the hyphen and include a period after each initial. For example:

Bardot, J-.P. for Jean-Paul Bardot

• If authors are listed with the word with, include them in the reference in parentheses. For example:

Author, A. (with Author, B.). (2009)…..

• In a reference to a work with no author, move the title to the author position (i.e. before the date of publication). For example:

Aviation. (n.d.). In Merriam-Webster’s online dictionary (10th ed.). Retrieved from …

• In a reference to an edited book, place the editors’ names in the author position, and enclose the appreviation Ed. Or Eds. In parentheses after the last editor’s name. For example:

Editor, A. & Editor, B. (Eds.). Book title. Location: publisher.

• In a reference to a chapter in an edited book, the book editors’ names should not be inverted and should be preceded by the word In. For example:

• The titles of all references must be entered in the “sentence cap” style regardless of how they appear in the original work. The sentence cap style requires that all words be in lowercase except for a) the first word, b) the first word after a colon, and c) proper nouns. For example: the book “In Search of Excellence” is entered as “In search of excellence.”

  o Article titles are not placed in quotes in the reference list.
  o Italicize the names of books, journals, working and conference papers, dissertations, and similar works.

• Document Object Identifiers (DOIs) that has been adopted by many publishers to provide a means of persistent identification of digital works or copies. It is now standard to provide the DOI of a reference, if one has been assigned to the content.
  o The format for the DOI in a reference is: doi: xxxxxxxxxx
  o Do not end the DOI with a period as it may be confused as part of the DOI.
  o When a DOI is used, no further retrieval information is needed to identify or locate the content.
B. Examples of Reference List Citations

1. Advertisements
   a. Newspaper, Magazine, etc. Advertisements


   b. Television Advertisements

   Suddenlink Corp. (2008, April 17, 8:30 pm). “Storm” [Television advertisement].

2. Analyst Reports
   a. Signed (on the Web)


   b. Unsigned (on the Web)


3. Annual Report
   a. Print Version


   b. Online

4. Articles

a. Article in Journal

**One Author**


**Two to Six Authors**


b. Article in Magazine


c. Article in Newspaper

**With Author**


**No Author**


d. Article with DOI


e. Article without DOI

5. Blogs


6. Books

a. Single Author


b. Two Authors


c. Three to Seven Authors


d. 8 or More Authors


e. Editor or Compiler as Author


f. Edition Other Than First


g. No Author

h. Multivolume Works


i. Chapters or Other Titled Parts of a Book


j. Online Book

Note: Online books within the ebrary, netLibrary and Safari Tech Books Online databases, among others, do not have a doi. Therefore, pay attention to the URL in the address bar and transcribe the “host name” portion of the address into the reference.


7. Case Study


8. Conference Papers / Proceedings

a. Conference Paper in Proceedings

b. Proceedings


9. Databases

For examples of how to cite information / material obtained from commercial databases available from the Texas A&M University Libraries, and specifically through the West Campus Business Library, see Sections C, D and E of this document.

10. Electronic Mail

E-mails are not included in the list of references. However, you must include an In-Text Citation based on the following example:

(M. Dell, personal communication, April 15, 2008)

11. Films / Movies / TV

a. Basic Format

ProducerName, P. P. (Producer), & DirectorName, D. D. (Director). (Date of publication). Title of work [Type of work]. Country of origin: Studio or distributor.

b. International or National Motion Picture Release


c. Limited Availability Motion Picture / Video Release


d. Television Broadcast

e. Television Series


f. Television Series Episode


12. Focus Group Research

Format

*Name-or-topic-of-focus-group*. (Date-of-focus-group). [Focus group]. Location-of-focus-group. **Participants:** Names-of-participants-in-alphabetical-order.

Example


13. Government Documents


14. Interviews

a. In-Person

Format

Interviewee’s-name. (date(s)-of-interview). [Interview]. Interviewee’s-title, Interviewee’s-company-affiliation.

Example

b. Phone


15. Legal Cases

a. U.S. Supreme Court Decision

Basic Form

Name v. Name. Volume-number U.S. Page-number. (Year)

Example


b. Lower Federal Court Decision

Basic Form

Name v. Name. Volume-number Reporter-abbreviation Page-number (Court-name).

Example

Flibotte v. Pennsylvania Truck Lines, Inc. 131 F. 3d 21 (1st Cir. 1997).

c. Federal Statute

Basic Forms

Name-of-Act § Section-number, Volume-number U.S.C. § Section-number (Year).


Examples


d. Congressional Hearing

Basic Form

Title-of-hearing. Number-of-Congress Cong., Number-of-Session Sess., Page-number (year) \(\text{testimony of Name-of-witness}\)

Example

Ru 486: The import ban and its effect on medical research: Hearings before the Subcommittee on Regulation, Business Opportunities, and Energy, of the House Committee on Small Business. 101st Cong., 2d Sess. 35 (1990) (testimony of Ronald Chesemore).

e. Congressional Bill or Resolution

Basic Form

Title, Bill-or-Resolution-number, Number-of-Congress Cong., Number-of-session Sess. (Year).

Example


16. Observational Research

Format

\text{Name-or-topic-of-research.} (Date(s)-of-observation). \textbf{[Observation research].} Location(s)-of-observation.

Example

\textit{Laundry detergent purchases.} (2008, April 1-10). [Observation research]. Bryan / College Station, Texas. Albertson’s (615 University Dr.); HEB (1900 Texas Ave.); Krogers (3835 Longmire).

17. Patent

Format

Example


18. Podcast

Format


Example


19. Press Release

a. Printed

Format


Example


b. On the Web

Format

Citation Guide for Business Students
APA Style

Example


20. SEC Filing

Format

Company name. (date of submission). *Form number.* Retrieved from web-page-URL-or-database.

Examples


21. Survey Research

**Note:** Each survey used in the research requires an appendix that summarizes the information collected by the survey, including the demographic profile of the respondents, as well as a copy of the survey or coverage of the questions asked by the survey.

Format

*Survey title.* (Date(s) of survey). [Survey]. Location(s) of survey. See Appendix __ for full details.

Example


22. Video Webcast

Format

Author. (Date-of-'cast). *Name-of-'cast.* Retrieved from URL-of-'cast.
Example


23. Web Sites / Web Page

a. With no Author or Date


b. Corporate Author


24. Working Papers

a. (Printed)


b. (Online)

C. Examples from Primary Subscribed & Access-Free Library Databases

For any database listed below with a category of “Article Database” use the standard article citation formats listed in Section B, page 8 of this document.

Note: Some materials in an “Article Database” may require another standard citation format, as listed in Section B of this document. If the standard citation format requires a URL, use the address provided below the category.

1. ABI/Inform Complete
   Category: Article Database
   URL: http://search.proquest.com

2. ABI/Inform Trade & Industry
   Category: Article Database
   URL: http://search.proquest.com

3. Academic Search Complete
   Category: Article Database
   URL: http://web.a.ebsconet.com

4. Academy of Management Proceedings
   Category: Proceedings Database
   URL: varies (if required)

   Note: Use the Conference Papers / Proceedings format as the primary template for these citations. You will have to access the publishers website (the link is on the initial page of the resource) to get the full name of the conference.


5. Accounting & Tax
   Category: Article Database
   URL: http://search.proquest.com

6. Accounting Research Manager (ARM)
   Category: Specialty Database

Citation Guide for Business Students
APA Style

from Accounting Research Manager database (http://www.accountingresearchmanager.com).


7. ACM Digital Library
   Category: Article Database
   URL: http://dl.acm.org


8. AdSpender
   Category: Speciality
   URL: http://adspender.kantarmedia.com

   Note: With databases such as AdSpender, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.
9. Advertising Red Books  
Category: Specialty Database  
URL: http://www.redbooks.com


10. African Development Indicators  
Category: Specialty Database  
URL: Using the PDF version of the resource makes for an easier citation.


11. American City Business Journals  
Category: Article Database  
URL: http://secure.bizjournal.com


12. American Factfinder  
Category: Web Site / Web Page  

13. Applied Science and Technology Source  
Category: Article Database  
URL: http://web.a.ebsconet.com

14. Associations Unlimited  
Category: Specialty Database  
URL: http://galenet.galegroup.com


15. Balance of Payment Statistics  
Category: Specialty Database  
URL: http://elibrary-data.imf.org
Note: With databases such as Balance of Payment Statistics, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


16. BizMiner
   Category: Specialty Database
   URL: http://www.bizminer.com


17. Bloomberg
   Category: Specialty Database
   URL: none


18. Business Analyst Online
   Category: Specialty Database
   URL: http://bao.arcgis.com


19. Business Monitor Online
   Category: Specialty Database
   URL: http://bmo.businessmonitor.com


20. Business Source Complete
   Category: Article Database
   URL: http://web.a.ebscohost.com
21. BusinessWeek Digital Archive  
Category: Article Database  
URL: http://web.a.ebscohost.com  

This database has a handy citation tool if you look in the right-hand menu.

22. Canadian Intellectual Property Office  
Category: Patent Database  
URL: http://www.cipo.ic.gc.ca  

Note: Treat items from the Trademarks, Patents, and Copyrights databases as standalone documents, illustrated below. Treat other material as a website/Webpage. The URL for the site is www.cipo.ic.gc.ca.

Trademark  

Patent  

Copyright  

23. Capital Changes Reporter  
Category: Specialty Database  
URL: http://intelliconnect.cch.com  


24. Census of Agriculture  
Category: Web Site / Web Page  
URL: http://www.agcensus.usda.gov  


25. Chicago Fed Letter  
Category: Web Site / Web Page  
URL: http://www.chicagofed.org  


26. China Data Online  
Category: Specialty Database  
URL: http://chinadata.org  


27. Communication & Mass Media Complete  
Category: Article Database  
URL: http://web.a.ebscohost.com  

28. Communication Source  
Category: Article Database  
URL: http://web.a.ebscohost.com  

29. Compact D SEC / Global Researcher SEC  
Category: Specialty Database  
URL: none (this is a CD-ROM product)  


30. Compact D Worldscope / Global Researcher Worldscope  
Category: Specialty Database  
URL: none (this is a CD-ROM product)  

Citation Guide for Business Students
APA Style

31. Computer & Info Systems
Category: Article Database

Note: The Computer & Info Systems database is only an index. If you retrieved an article by using the “Find Text @ TAMU” button, you ultimately retrieved your article from another of our full-text databases. Check your hardcopy.

32. Computer Source
Category: Article Database
URL: http://web.a.ebscohost.com


33. Conference Board Research
Category: Specialty Database
URL: http://www.conference-board.org


34. Corporate Affiliations
Category: Specialty Database
URL: http://www.corporateaffiliations.com


35. Datastream
Category: Specialty Database
URL: none (this is a CD-ROM product)


36. Derwent Innovations Index
Category: Patent Database
URL: none required
37. Direction of Trade Statistics  
Category: Specialty Database  
URL: http://elibrary-data.imf.org

Note: With databases such as the Direction of Trade Statistics, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


38. Doing Business in …  
Category: Specialty Database  
URL: http://www.doingbusiness.org


39. EconLit with Full Text  
Category: Article Database  
URL: http://web.a.ebscohost.com

40. Economic Census  
Category: Specialty Database & Government  
URL: http://www.census.gov/econ/


41. Economist Intelligence Unit (EIU)  
Category: Specialty Database  
URL: http://www.eiu.com

a. Country Profile

Citation Guide for Business Students
APA Style

b. Country Report


c. Country Data / Market-Indicators & Forecasts

Note: This portion of the EIU database, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


42. EDGAR Online
Category: SEC Filing Database
URL: http://www.sec.gov


43. eMarketer
Category: Specialty Database
URL: http://totalaccess.emarketer.com


44. Entrepreneurial Studies Source
Category: Article Database
URL: http://web.a.ebscohost.com

Case Study


45. Entrepreneurship
Category: Article Database
URL: http://search.proquest.com
46. **ERIC**
   Category: Article Database
   URL: http://web.a.ebscohost.com

47. **Factiva**
   Category: News / Press Release Database
   URL: http://global.factiva.com


   Let them go bust: The auto companies today no more deserve a federal bailout than did the steel companies in the 1980’s, argues Duquesne Professor James B. Burnham. (2008, November 23). *Pittsburgh Post-Gazette*.

48. **FAOSTAT**
   Category: Specialty Database
   URL: http://faostat.fao.org

   **Note:** With databases such as FAOSTAT, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


49. **Faulkner’s Advisory on Computer and Communications Technologies (FACCTS)**
   Category: Specialty Database
   URL: http://www.faulkner.com

   a. **Company Profile**


   b. **Company Timeline**

c. Market Report


d. Technology Tutorial


50. Foundation Center

Category: Specialty Database
URL: http://fconline.foundationcenter.org

Grantor Profile


Grant Profile


51. FRED

Category: Web Site / Web Page; Government
URL: http://research.stlouisfed.org


52. Gale Business Insights

Category: Specialty Database
URL: http://bi.galegroup.com

53. Gartner Research
   Category: Specialty Database
   URL: http://www.gartner.com

   a. Hype Cycle Report


   b. Magic Quadrant Report


   c. General Report


54. GlobalComms
   Category: Specialty Database
   URL: http://www.telegeography.com


55. Global Development Indicators
   Category: Specialty Database
   URL: http://databank.worldbank.org

   Note: With databases such as Global Development Indicators, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.

56. Global Economic Monitor
   Category: Specialty Database
   URL: http://databank.worldbank.org

   **Note:** With databases such as Global Development Indicators, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


57. Global Market Navigator
   Category: Specialty Database
   URL: http://marketsizes.mintel.com


58. GMI Analyst
   Category: Specialty Database
   URL: http://gmianalyst.com

   a. **Governance Practice Highlights**


   b. **Articles of Incorporation**


   c. **Bylaws**

d. Governance Policy


e. Ethics Policy


f. Company Officer Profile


59. Google Patents
Category: Patent Search Database
URL: none required

Use the standard patent citation format found in the previous section.

60. Google Scholar
Category: Article Database
URL: na

Note: If the article is accessed from a TAMU database via the “Full Text@TAMU” link, use that databases’ format for your citation.

If the article is accessed via a free link, use a standard article citation format and include the URL of the page.

61. Government Finance Statistics
Category: Specialty Database
URL: http://elibrary-data.imf.org

Citation Guide for Business Students
APA Style

62. Guidestar
   Category: Specialty Database
   URL: http://www.guidestar.org

   a. Organization Profile


   b. Form 990


63. Hoovers Premium
   Category: Specialty Database
   URL: http://subscriber.hoovers.com


64. Hospitality and Tourism Complete
   Category: Article Database
   URL: http://web.a.ebscohost.com

65. Human Resources Abstracts
   Category: Article Database
   URL: http://web.a.ebscohost.com

   Note: Many of the articles in the Human Resources Abstracts database are only an index listing. If you retrieved an article by using the “Find Text @ TAMU” button, you ultimately retrieved your article from another of our full-text databases. Check your hardcopy.

66. IBISWorld
   Category: Specialty Database
   URL: http://clienta1.ibisworld.com

67. IEEE Xplore
   Category: Article Database
   URL: http://ieeexplore.ieee.org

68. Inflation Calculator
   Category: Specialty Resource
   Cite as listed below.

   http://www.westegg.com/inflation/

69. International Abstracts in Operations Research
   Category: Index Database
   URL: na

   Note: This database is only an index. If you retrieved an article by using
   the citation you found, or the DOI link, you ultimately retrieved your
   article from another of our full-text databases. Check your hardcopy.

70. International Central Bank List
   Category: Web Site / Web Page
   URL: na

   Note: This resource is simple a list of Internet links. Use the Web Site / Web Page
   format to cite information gathered from the site that you ultimately visit.

71. International Financial Statistics
   Category: Specialty Database
   URL: http://elibrary-data.imf.org

   Note: With databases such as International Financial Statistics, which display
   results in a spreadsheet format as a result of a query, the title of the document
   must be created from elements of the query.

   International Monetary Fund. (2008). Argentina – international liquidity,

72. International Statistical Agencies List
   Category: Web Site / Web page
   URL: na

   Note: This resource is simple a list of Internet links. Use the Web Site / Web Page
   format to cite information gathered from the site that you ultimately visit.
73. International Trade Statistics
Category: Specialty Database
URL: http://www.wto.org

Note: With databases such as International Trade Statistics, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


74. Japan Patent Office
Category: Patent Database
URL: na

Note: Use the standard patent citation format found in the previous section.

75. Leadership Library
Category: Specialty Database
URL: http://lo.bvdep.com


76. LexisNexis Academic
Category: Article Database; Specialty Database
URL: http://www.lexisnexis.com

Note: This database has many different types of materials, from articles, news, and specialty content such as court cases and patents. Take note of the type of material you are citing and use the appropriate format found in Section B of this document.

77. Marquis’ Who’s Who
Category: Specialty Database
URL: http://search.marquiswhoswho.com

78. Media Metrix
   Category: Specialty Database
   URL: http://auth.comscore.com

   **Note:** With databases such as Media Metrix, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


79. Mental Measurements Yearbook (with Tests in Print)
   Category: Specialty Database
   URL: http://web.a.ebscohost.com


80. Mergent Archives
   Category: E-Book Database
   URL: http://www.mergentarchives.com

   **Note:** This database is an archive of scanned books so the primary citation format will be that of an Online Book.


81. Mergent Manuals Online
   Category: E-Book Database
   URL: http://webreports.mergent.com

   **Note:** This database is an archive of scanned books so the primary citation format will be that of an Online Book.
Citation Guide for Business Students

APA Style


82. Mergent Online
Category: Specialty Database
URL: http://www.mergentonline.com

a. Company Report


b. Industry Survey


83. Mintel Reports
Category: Specialty Database
URL: http://academic.mintel.com


84. MintGlobal
Category: Specialty Database
URL: http://mintglobal.bvdinfo.com

a. News


b. Company Profile

c. Market Research


d. Director Profile


85. Morningstar Document Research
   Category: Specialty Database
   URL: http://www.10kwizard.com


86. Morningstar
   Category: Specialty Database
   URL: http://library.morningstar.com

   a. Fund Report


   b. Stock Report


87. NAICS Code Search
   Category: Specialty Database; Web Site / Web Page
   URL: http://www.census.gov/eos/www/naics/

   A search of this database for a NAICS code would not normally require a citation. However, if absolutely required, use the following as a guide.

88. National Trade Databank
Category: Specialty Database; Website/Web Page
URL: http://www.stat-usa.gov/readeast.nsf


89. NBCLearn
Category: Specialty Database; Television Broadcast
URL: http://highered.nbclearn.com


90. NBER Working Papers
Category: Specialty Database; Working Papers
URL: http://www.nber.org


91. NetAdvantage
Category: Specialty Database
URL: http://www.netadvantage.standardandpoors.com

   a. Industry Report

b. Stock Report


c. Mutual Fund Report


92. New York Stock Exchange Fasts & Figures
Category: Web Site / Web Page
URL: http://www.nyndata.com/factbook


93. OECD iLibrary
Category: Specialty Database
URL: http://www.oecd-ilibrary.com


94. Orbis
Category: Specialty Database
URL: http://orbis.bvdinfo.com

a. Company Profile

Citation Guide for Business Students
APA Style

b. Peer Report


c. Subsidiaries Report


d. Institutional Shareholders Report


e. Board Members & Officers Report


95. OxResearch
   Category: Specialty Database
   URL: http://search.proquest.com


96. Passport
   Category: Specialty Database
   URL: http://www.portal.euromonitor.com

   a. Statistical Data Set

b. Country Factfile


c. Company Profile


97. Patent Full-Text & Image Database
   Category: Patent Database
   URL: na

   **Note:** Use the standard patent citation format found in the previous section.

98. Plunkett Research Online
   Category: Specialty Database
   URL: http://www.plunkettresearchonline.com

   a. Industry Trends Report


   b. Industry Statistics Report


99. PrivCo
   Category: Specialty Database; Web Site / Web Page
   URL: http://www.privco.com


100. ProductScan
   Category: Specialty Database
   URL: http://pla.datamonitor.com

101. **PsycArticles**  
Category: Article Database  
URL: http://search.proquest.com

102. **PsycBooks**  
Category: E-Books Database  
URL: http://search.proquest.com

103. **PsycInfo**  
Category: Article Database; E-Books Database  
URL: http://search.proquest.com

*Note: This database contains material from both PsycArticles and PsycBooks.*

104. **Psychology and Behavioral Sciences**  
Category: Article Database  
URL: http://web.a.ebscohost.com

105. **ReferenceUSA**  
Category: Specialty Database  
URL: http://referenceusa.com


106. **The Region**  
Category: Online; Articles in a Magazine  
URL: http://www.minneapolisdfed.org/publications_papers/


107. **Regional Business News**  
Category: News Database  
URL: http://web.a.ebscohost.com
108. **RIA Checkpoint**  
Category: Specialty Database  
URL: http://checkpoint.riag.com


109. **Risk Management Reference Center**  
Category: Article Database  
URL: http://web.a.ebscohost.com

110. **RKMA Publications**  
Category: E-Books  
URL: http://www.rkma.com

**Note:** Consult the copyright page (usually on the backside of the title page) for required citation data.

111. **Safari Tech Books Online**  
Category: E-Books  
URL: http://proquest.safaribooksonline.com

**Note:** Consult the copyright page (usually on the backside of the title page) for required citation data.
112. **SIC Code Search**  
Category: Specialty Database; Web Site / Web Page  
URL: http://www.osha.gov/pls/imis/sicsearch.html

A search of this database for an SIC code would not normally require a citation. However, if absolutely required, use the following as a guide.


113. **Simmons OneView**  
Category: Specialty Database  
URL: http://oneview.experian.com

With databases such as Simmons OneView, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query:


114. **Small Business Reference Center**  
Category: Article Database; E-Books  
URL: http://web.a.ebscohost.com

115. **Southwest Economy**  
Category: Article Database; Online  
URL: http://www.dallasfed.org/research/swe/


Category: Specialty Database  
URL: http://www.sbrnet.com
With databases such as SBRnet, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


117. **SRDS Online**  
Category: Specialty Database  
URL: http://next.srds.com  


118. **Statistical Abstract of the United States**  
Category: E-Book  
URL: http://statabs.proquest.com  


119. **Stratfor**  
Category: Specialty Database  
URL: http://www.stratfor.com  


120. **Synthesis Digital Library of Engineering & Computer Science**  
Category: Specialty Database (like E-Books)  
URL: http://www.morganclaypool.com  

121. **Tax and Accounting Center (BNA Tax Management Portfolios)**  
Category: Specialty Database  
URL: http://taxandaccounting.bna.com  


122. **Telecommunications and Data Communications Handbook**  
Category: E-Book  
URL: onlinelibrary.wiley.com  


123. **ThomasNet**  
Category: Web Site / Web Page  
URL: http://www.thomasnet.com  

124. **Thomson One**  
Category: Specialty Database  
URL: http://www.thomsonone.com  


Citation Guide for Business Students
APA Style


125. Trade Policy Reviews
Category: Specialty Database
URL: http://www.wto.org


126. UNcomtrade
Category: Specialty Database
URL: http://comtrade.un.org

With databases such as UNcomtrade, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


127. United Nations Statistical Division
Category: Specialty Database; Web Site / Web Page
URL: http://unstats.un.org


128. Universal Currency Converter
Category: Web Site / Web Page
URL: http://www.oanda.com/currency/_converter/
129. **Uniworld Directories**  
Category: Specialty Database  
URL: http://www.uniworldbp.com

With databases such as this, which display results as a result of a query, the title of the document must be created from elements of the query.


130. **USA Trade Online**  
Category: Specialty Database  
URL: (consult with a librarian)


131. **USPTO Patent Reference Database**  
Category: Patent Database; Web Site / Web Page  
URL: http://www.uspto.gov/patents/


132. **USPTO Trademark Reference Database**  
Category: Trademark Database; Web Site / Web Page  
URL: http://www.uspto/trademarks/


Citation Guide for Business Students
APA Style

133. ValueLine
Category: Specialty Database
URL: https://research.valueline.com


134. WestLawNext
Category: Specialty Database
URL: https://1.next.westlaw.com

**NOTE:** This database has many different types on content including Articles, Government Documents, and Legal Cases. Use the appropriate citation style for the content.

Category: Article Database
URL: http://web.a.ebscohost.com

136. World Bank Data Catalog
Category: Specialty Database; Data Sets
URL: http://datacatalog.worldbank.org

With databases such as World Development Indicators, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.


137. World Development Indicators
Category: Specialty Database; Data Sets
URL: http://data.worldbank.org

With databases such as World Development Indicators, which display results in a spreadsheet format as a result of a query, the title of the document must be created from elements of the query.

Development Indicators (WDI) Online database

138. World Intellectual Property Organization
Category: Trademark Database; Web Site / Web Page
URL: http://www.wipo.int

139. World Stock & Commodity Exchanges List

This resource is simple a list of Internet links. Use the Web Site / Web Page format to cite information gathered from the site that you ultimately visit.
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References


